

# London Mathematical Society Publications Committee Terms of Reference

## 1. Constitution and Purpose

1.1 This is a Committee of Council.

1.2 This Committee shall have the authority to deliver the Society's scholarly publishing activities following the strategic plan agreed by Council, and to provide advice and expertise to Council on all matters relevant to such Publications.

1.3 This Committee shall have the authority to monitor the scholarly publications landscape, and to represent and propose developments in the Society's policies in this area.

## 2. Roles and responsibilities

2.1 The Publications Committee will have the following roles and responsibilities.

### Advice to Council

2.2 The Committee shall:

- i) provide advice to Council on scholarly publications, liaise with it, and act in accordance with its strategic plan, ensuring that it is informed of all relevant matters;
- ii) review and develop the Society's policies and activities concerning academic publications; and
- iii) agree and recommend to Council new contracts and substantial variations.

### Activities

2.3 The Committee shall perform, oversee and review all activities concerning publications. These activities include, but are not limited to:

- i) appointing editors;
- ii) managing the editorial process; and
- iii) monitoring and developing individual publications and the portfolio as a whole in the context of the wider publishing environment.



4. **Frequency and format of meetings**

- 4.1 The Committee shall meet as required in execution of its duties under section 2 above, normally meeting twice a year, including one hybrid meeting. The